

Committee: Executive
Date: Monday 2 October 2017
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Colin Clarke	Councillor John Donaldson
Councillor Tony Ilott	Councillor Mike Kerford-Byrnes
Councillor Kieron Mallon	Councillor Richard Mould
Councillor D M Pickford	Councillor Lynn Pratt

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 16)

To confirm as a correct record the Minutes of the meeting held on 4 September 2017.

6. Chairman's Announcements

To receive communications from the Chairman.

7. Formal Notification of Banbury Business Improvement District (BID) Business Plan and Related Decisions (Pages 17 - 42)

Report of Head of Strategic Planning and the Economy

Purpose of report

- A) To provide an update on progress to establish the creation of Banbury Business Improvement District (BID).
- B) To seek the endorsement of the Executive for a recommendation to Council to approve:
 - a. The casting of a positive vote in favour of creating a BID for Banbury in the ballot in relation to the Council's eligible property (hereditaments);
- C) To seek the endorsement of the Executive for a recommendation to Council to approve, subject to a positive ballot, the Council:
 - a. To subsidise part of the annual costs of collecting the Levy on behalf of the BID within a budget ceiling for a maximum five year period and for the Chief Financial Officer to make the appropriate arrangements;
 - b. To provide a bridging loan to the BID to support its establishment and for repayment within a three year period and for the Chief Financial Officer to make the appropriate arrangements.
 - c. To meet the costs of creating the BID Levy collection system and for the Chief Financial Officer to make the appropriate arrangements.

Recommendations

The Executive is recommended to propose to Council that a number of decisions are taken to prepare for the creation of the Banbury Business Improvement District (BID), subject to a positive 'yes' ballot of businesses. It is recommended:

- 1.1 To delegate authority for the Director – Strategy & Commissioning to vote in favour of the BID at the Ballot on behalf of all Council-owned hereditaments.
- 1.2 To delegate authority to the Chief Finance Officer in consultation with the relevant Lead Member to meet the actual one-off capital cost, estimated to be £20,000 to create the necessary collection system.

- 1.3 To delegate authority to the Chief Finance Officer in consultation with the relevant Lead Member to subsidise a proportion of the annual revenue costs to collect the BID levy for a maximum period of five years of £9,000 a year.
- 1.4 To delegate authority to the Chief Finance Officer in consultation with the relevant Lead Member to provide a bridging loan of up to £50,000 to the Banbury BID to cover the set-up, operational and project costs in its start up phase to be entirely repaid to the Council within three years. The loan would be subject to an appropriate legal agreement being entered into to govern the drawdown loan facility and all financial requirements being satisfied.

8. Results of the Residents' Satisfaction Survey 2017 (Pages 43 - 110)

Report of Director – Strategy and Commissioning

Purpose of report

This report provides a summary of the key messages from the Annual Residents' Satisfaction Survey which was undertaken between 8 May and 16 June 2017. Full details from the survey are contained in Appendix 1 which is the full report delivered by the independent company who managed the survey on behalf of Cherwell District Council (CDC). This report also outlines recommended actions to further develop the Annual Residents' Satisfaction Survey as an integral part of CDC's consultation with residents.

Recommendations

The meeting is recommended to:

- 1.1 Note the contents of the report and appendices
- 1.2 Make use of the appropriate results as part of the annual Business Planning objectives and targets setting for 2018/19
- 1.3 Agree that the 2017 results are used for future target setting and benchmarking

9. Loan for a Replacement Kidlington Girl Guides Building (Pages 111 - 114)

Report of Director of Operational Delivery

Purpose of report

To consider a loan to Kidlington Girl Guides to enable them to replace their current old and poor quality building

Recommendations

The meeting is recommended to:

- 1.1 Approve a low interest loan of up to £100,000 to Kidlington Girl Guides for a replacement guide building

10. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that any of the items be considered in public.

Should Members decide not to make decisions in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

11. The Hill Youth and Community Centre (Pages 115 - 122)

Exempt report of Chief Finance Officer

12. Budget Strategy 2018/19 and Beyond (Pages 123 - 136)

Exempt report of Chief Finance Officer

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

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Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

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Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Yvonne Rees
Chief Executive

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